

Bethel Physician Assistant Program

A5.0 Remediation	Review Date: December 12, 2025
Source: ARC-PA Accreditation Standards for Physician Assistant Education, 6th Edition	Author:
Initiated Date: August 3, 2023	Authorized by: F&S Vote 20251209
Standards Addressed: 6th Standards: A2.05d-f, A3.14c	Reviewed and Revised by: F&S Meeting 20251209
Associated Forms: Didactic Remediation Form; Clinical Remediation Form; Summative Remediation Form	

Rationale for the Policy:

The ongoing planning and implementation for the PA Program is guided by the ARC- PA standards for accreditation. This policy is written to demonstrate compliance with the standards related to student attrition, deceleration, and remediation.

Standard(s): 6th edition

A2.05 Program faculty maintain responsibility for the following:

- d) evaluating student performance
- e) academic counseling of students
- f) assuring the availability of remedial instruction.

A3.14 The program publishes, consistently applies, and makes readily available to enrolled and prospective students:

- c) policies and procedures for remediation

Policy:

The ARC-PA definition of remediation is "The program defined and applied process for addressing deficiencies in a student's knowledge and skills, such that the correction of these deficiencies is measurable and can be documented." The Bethel University PA Program's academic policy as it relates to remediation is as follows:

Remediation is the opportunity to correct unsatisfactory performance and progress in the program. If a student requires remediation, the course instructor will contact the Academic Manager. The student's grade on the exam and/or check-off will determine the course of action. At that point, the student will then be notified.

Remediation will be required if a student **earns a grade <78%** on any evaluation requirement, and/or fails to "meet expectations" during a check-off.

If a student **earns a grade <78%** the student will be notified and required to attend a mandatory review, which consists of reviewing the evaluation requirement while being proctored.

If a student **earns a grade <75%** the student will be required to attend a mandatory review and meet with the primary course instructor or designated faculty member for additional remediation and instruction of the material. Remediation may cover but is not limited to tutoring, additional reading, additional examinations, written assignments, or study resources.

If a student **earns a grade <70%** the student will be required to attend a mandatory review and meet with the primary course instructor or designated faculty member for additional remediation and

Bethel Physician Assistant Program

instruction. The student will be given additional study time (if needed) and will be required to demonstrate proficiency in the subject matter in the way of another evaluation requirement. The requirement will cover the same topics as the failed evaluation. The evaluation may consist of verbal or written examination. The purpose of the remediation evaluation requirement is to measure competency in the subject matter. If the student fails to demonstrate minimum competency on the remediation evaluation requirement, the student will be required to meet with the PRD committee to discuss future in the program.

Students will be allowed to remediate 2 times per course per semester, or 5 times total per semester before meeting with the PRD committee to discuss their future in the program.

Didactic Procedure:

1. The primary course instructor will provide notification of grade to the Academic Manager.
2. The student will be notified, and an appointment will be scheduled with the course instructor or designated faculty.
3. The Academic Manager will provide a remediation form to the primary course instructor or designated faculty member, and the student will be assigned an appointment time for remediation. The remediation form will be completed by the faculty following completion of the student's remediation.
4. The form will then be forwarded to the student's advisor for signature and then returned to the Academic Manager. This completes the remediation process.

Clinical Policy

If a student identifies having deficiencies in a mid-rotation self-assessment, the student may receive additional instruction and supplemental study material. If a student receives an end of rotation evaluation learning outcome grade below 80%, the student will be remediated according to the learning outcome. If the student has a final preceptor evaluation grade < 80% the student must meet with the PRD committee.

If a student fails an evaluation requirement (grade below 80%) but passes the rotation, the student must remediate the evaluation requirement. The Clinical Director determines if the remediation takes place orally or written with an assigned faculty member. The student's grade on the evaluation requirement determines the course of action below, and the student will be notified.

Remediation will be required if a student earns a grade <80% on any evaluation requirement.

If a student **earns a grade <80%** the student will be required to review the feedback of the evaluation requirement and complete a written assignment on the evaluation requirement. There are detailed instructions for this written assignment for EOR Exams located on Google Classroom. The written assignment will be due in one week. Remediation may cover but is not limited to tutoring, additional reading, or study resources. Upon faculty review of the re-evaluation content demonstrating acceptable remediation, the student will be allowed to continue in the program.

If a student **earns a grade <70%** the student will be required to repeat the evaluation requirement. The student will be given additional study time and the opportunity to meet with the faculty or tutor. The purpose of the re-evaluation is to measure competency in the subject matter.

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If the student **earns a grade of 70-77%** on the re-evaluation, then the student will continue remediation as outlined in the above requirements. If the student **earns a grade < 70%** on the re-evaluation, the student will be required to meet with the PRD committee to discuss further

Bethel Physician Assistant Program

remediation, progression in the program, delay of graduation, deceleration, or dismissal from the program.

If a student fails an evaluation requirement and the course average is below 80%, the student must complete and pass the re-evaluation given by the assigned faculty member. Supplemental material may be provided, and the re-evaluation will be scheduled during the upcoming rotation. The student will be allowed to progress to the next scheduled rotation. If the student fails the re-evaluation (below 80%), they will receive a failing grade for the rotation and be referred to the PRD committee to discuss further remediation, progression in the program, delay of graduation, deceleration, or dismissal from the program.

If it is determined by the PRD committee that the student is delayed, the Clinical Director will schedule the repeat rotation according to the availability of clinical sites.

Clinical Procedure

1. The Clinical Director will provide notification of grade to the appropriate clinical faculty/staff.
2. The student will be notified and provided with an assignment with a deadline for completion.
3. The Clinical Remediation Form will be completed by the faculty following completion of the student's remediation.
4. The form will then be forwarded to the student's advisor for signature and then returned to the Clinical Manager. This completes the remediation process.

Summative Policy

Students who have achieved **<80%** on their OSCE, clinical skills, oral boards, or cumulative final exam will be given additional study material and additional faculty instruction. Then the student will be reexamined prior to the end of the summative phase. The student must demonstrate competency and a **passing grade of 80%** on all components of the summative.

If the student fails the remediation exam with **<80%**, they will meet with the PRD and options will be discussed. This may include continued remediation efforts, deceleration, or dismissal from the program.

Regardless of the student's calculated grade for a particular element of the summative course and if the faculty or staff identifies a serious deficit in any of the student's performance (including professionalism), the PRD may recommend corrective action including dismissal from the program.

Summative Procedure:

1. The summative course director will provide notification of a grade <80% to the student.
2. The student will be notified of the scheduled remediation with clinical faculty.
3. The Summative Remediation Form will be completed by faculty following each remediation with recommendations for further remediation, if needed.
4. The student's documentation will be processed for graduation once all remediation requirements have been met and the student has had the final PRD.
5. This completes the remediation process.