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February 2025

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### POLICY

Graduate assistants are full-time graduate students employed on a part-time basis (20 hours per week) to work as assigned by their immediate supervisor. Students must meet all requirements for the academic program and be admitted through the regular admissions process. Continuation of this scholarship requires that the student maintain a cumulative grade point average (GPA) of 3.00 and demonstrate satisfactory progress toward graduation. Graduate students may elect to participate in the following programs:

**Master of Education, Master of Business Administration, and Master of Criminal Justice:** provides 50% tuition scholarship for fifteen (15) hours per year, a monthly stipend of \$535 for each eligible term, and room/board for each eligible term.

#### Guidelines:

1. Student must remain enrolled in classes and work 20 hours per week during each term;
2. Monthly pay may be received 8 months of the year (requires participant to be actively working with the department of record). Pay dates will be outlined in the scholarship letter; and
3. Student is responsible for all books, technology fees, learning management system fees, and administrative fees associated with their classes and graduation. Laptops are not provided.

### RESPONSIBLE PARTIES

Vice Presidents, Athletic Director, Human Resources personnel, College Housing personnel, Financial Aid personnel

### PUBLICATION

This policy is posted on the University's website.