

**BETHEL UNIVERSITY
OFFICE OF THE REGISTRAR
ACADEMIC CALENDAR
2018-2019**

FALL SEMESTER, 2018

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|----------------------|--|
| August 20 | Classes Begin |
| August 24 | Last Day to Register or Add Classes |
| August 28 | Convocation |
| September 3 | Labor Day Holiday |
| September 30 | Applications for December Graduation Due |
| October 10 | Mid-Point of Semester |
| October 11-14..... | Fall Break |
| November 2 | Last Day to Drop A Class |
| November 22-25 | Thanksgiving Holidays |
| November 30..... | Last Day of Classes |
| December 3-7 | Final Examinations |
| December 8 | Commencement |

SPRING SEMESTER, 2019

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|------------------------|-------------------------------------|
| January 7 | Classes Begin |
| January 11 | Last Day to Register or Add Classes |
| January 21 | Martin Luther King Jr. Holiday |
| February 18 | Applications for May Graduation Due |
| March 1 | Mid-Point of Semester |
| March 4-8 | Spring Break |
| March 22 | Last Day to Drop a Class |
| April 19..... | Easter Holiday |
| April 26 | Last Day of Classes |
| April 29 – May 3 | Final Examinations |
| May 4 | Commencement |

SUMMER SESSIONS, 2019

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|----------------|--|
| June 3 | First Session Registration & Classes Begin |
| June 5 | Last day to register or add classes (First Term) |
| June 6 | Applications for August Graduation Due |
| June 6 | “W” grades begin for First Term classes dropped |
| June 14 | Last day to drop a class (First Term) |
| June 28 | Last day to remove “I” grades for Spring Semester and First Session Ends |
| July 8 | Second Session Registration & Classes Begin |
| July 10..... | Last day to register or add classes (Second Term) |
| July 11 | “W” grades begin for Second Term classes dropped |
| July 19 | Last day to drop a class (Second Term) |
| August 2 | Second Session Ends |
| August 3..... | Commencement |

SEMESTER CALENDAR FALL SEMESTER, 2018

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|-------------------------|---------|--|
| 13 August | | Syllabi Due (Academic Dean's Office) Course Audits Due (Associate Academic Dean's Office) |
| 16 August | | Freshman Orientation Begins |
| 20-24 August | | Drop/Add Period & Late Registration |
| 20 August | 8:00am | Classes Begin |
| 24 August | 4:30pm | Last day to add a course to class list (Registrar's Office) |
| 27 August – 2 November | | Courses dropped receive "W" grade (Registrar's Office) |
| 27 August | | Office Schedules due (Academic Dean's Office) |
| 28 August | 11:00am | Opening Convocation (176 th Year) |
| 31 August | | Faculty Load Reports and Professional Development Plans due (Academic Dean's Office) |
| 3 September | | Labor Day Holiday |
| 7 September | | 3-Week At-Risk Reports Due |
| 11 September | | Spring Semester Schedule Recommendations Due (Registrar's Office) |
| 14 September | 4:30pm | Last day to remove "I" grades from Summer Semester |
| 28 September | | 6-Week At-Risk Reports Due |
| 30 September | | Applications for December Graduation due (Registrar's Office) |
| 2 October | | Spring Schedule Finalized |
| 5 October | | Mid-Point of Semester |
| 11-14 October | | Fall Break |
| 19 October | | 9-Week At-Risk Reports Due |
| 22 October – 2 November | | Spring Semester Early Registration |
| 2 November | 4:30pm | Last day to drop a course (Registrar's Office) |
| 5-9 November | | Student Evaluation of Instruction |
| 22-25 November | | Thanksgiving Holidays |
| 30 November | | Last Day of Classes |
| 3-7 December | | Final Examinations |
| 7 December | | Fall Semester 2018 ends |
| 8 December | | Commencement |

**EXAMINATION SCHEDULE
FALL SEMESTER, 2018**

| <u>CLASS TIME</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> |
|--|------------|-------------|------------------|
| MWF/MW/W/F 12:00, 12:30 | Monday | 12/03 | 9:00am – 11:00am |
| M/MWF/MW/W/WF/F 9:00 | Monday | 12/03 | 12:30pm – 2:30pm |
| T/TTH/TH 9:15, 9:30 | Monday | 12/03 | 3:30pm – 5:30pm |
| MWF/MW/WF/M 11:00 | Tuesday | 12/04 | 9:00am – 11:00am |
| T/TTH/TH 2:15, 2:30, 3:00 | Tuesday | 12/04 | 12:30pm – 2:30pm |
| T/TTH/TH 1:00, 1:30 | Tuesday | 12/04 | 3:30pm – 5:30pm |
| MWF/M-F/M/MW/WF/W/F 8:00 | Wednesday | 12/05 | 9:00am – 11:00am |
| M-F/M/MWF/W/WF/MW 10:00 | Wednesday | 12/05 | 12:30pm – 2:30pm |
| M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30 Wed | Wednesday | 12/05 | 3:30pm – 5:30pm |
| M/W/MW/MWF/WF/F 1:00 | Thursday | 12/06 | 9:00am – 11:00am |
| TTH/TH/T 8:00 | Thursday | 12/06 | 12:30pm – 2:30pm |
| M/MW/W/MWF/F 2:00, 2:30, 3:00 | Thursday | 12/06 | 3:30pm – 5:30pm |
| T/TTH/TH 12:00, 12:30 | Friday | 12/07 | 9:00am – 11:00am |

Note: Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of December 3 - 7.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.

SEMESTER CALENDAR SPRING SEMESTER, 2019

| | | |
|-----------------------|--------|---|
| 31 December | | Course Syllabi due (Division Chair) Course Audits due (Associate Academic Dean's Office) |
| 7 January | 8:00am | Classes Begin |
| 7 - 11 January | | Drop/Add Period & Late Registration |
| 11 January | 4:30pm | Last day to add a course to class list (Registrar's Office) & Spring Semester registration closes |
| 21 January | | Martin Luther King, Jr. Holiday |
| 14 January - 22 March | | Courses dropped receive "W" grade (Registrar's Office) |
| 14 January | | Office Schedules due (Division Chair) |
| 18 January | | Faculty Load Reports due (Division Chair) |
| 25 January | | 3-Week At-Risk Reports Due |
| 29 January | | Summer & Fall Semester Schedule Recommendations Due (Registrar's Office) |
| 1 February | 4:30pm | Last day to remove "I" grades from Fall Semester (Registrar's Office) |
| 15 February | | 6-Week At-Risk Reports Due |
| 18 February | | Applications for May Graduation Due (Registrar's Office) |
| 19 February | | Summer/Fall Semester Schedules Finalized |
| 1 March | | Mid-Point of Semester |
| 4 - 8 March | | Spring Break |
| 8 March | | 9-Week At-Risk Reports Due |
| 22 March | 4:30pm | Last day to drop a course (Registrar's Office) |
| 25 March - 5 April | | Summer & Fall Semesters Early Registration |
| 19 April | | Easter Holiday - Good Friday |
| 1 - 5 April | | Student Evaluation of Instruction |
| 26 April | | Last Day of Classes |
| 29 April - 3 May | | Final Examinations |
| 3 May | | Spring Semester 2019 ends |
| 4 May | | Commencement |

**EXAMINATION SCHEDULE
SPRING SEMESTER, 2019**

| <u>CLASS TIME</u> | <u>DAY</u> | <u>DATE</u> | <u>TIME</u> |
|--------------------------------------|------------|-------------|------------------|
| MWF/MW/W/F 12:00, 12:30 | Monday | 04/29 | 9:00am – 11:00am |
| M/MWF/MW/W/WF/F 9:00 | Monday | 04/29 | 12:30pm – 2:30pm |
| T/TTH/TH 9:15, 9:30 | Monday | 04/29 | 3:30pm – 5:30pm |
| MWF/MW/WF/M 11:00 | Tuesday | 04/30 | 9:00am – 11:00am |
| T/TTH/TH 2:15, 2:30, 3:00 | Tuesday | 04/30 | 12:30pm – 2:30pm |
| T/TTH/TH 1:00, 1:30 | Tuesday | 04/30 | 3:30pm – 5:30pm |
| MWF/M-F/M/MW/WF/W/F 8:00 | Wednesday | 05/01 | 9:00am – 11:00am |
| M-F/M/MWF/W/WF/MW 10:00 | Wednesday | 05/01 | 12:30pm – 2:30pm |
| M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30 | Wed | 05/01 | 3:30pm – 5:30pm |
| M/W/MW/MWF/WF/F 1:00 | Thursday | 05/02 | 9:00am – 11:00am |
| TTH/TH/T 8:00 | Thursday | 05/02 | 12:30pm – 2:30pm |
| M/MW/W/MWF/F 2:00, 2:30, 3:00 | Thursday | 05/02 | 3:30pm – 5:30pm |
| T/TTH/TH 12:00, 12:30 | Friday | 05/03 | 9:00am – 11:00am |

Note: Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of April 29- May 3.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.